

# Honors Concert Series Registration Packet



**a division of The Foundation for Music Education**

## Honors Concert Series Registration Form

Organization Name (exactly as should appear in publicity) \_\_\_\_\_

School Enrollment \_\_\_\_\_ Program Enrollment \_\_\_\_\_ School Classification \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Shipping Address (no P.O. Box) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Primary Director Name (exactly as should appear in publicity) \_\_\_\_\_

Main Phone \_\_\_\_\_ Ext. \_\_\_\_\_ Direct Phone \_\_\_\_\_ Ext. \_\_\_\_\_

Primary Director's Mobile Phone (will only be used for emergencies during trip) \_\_\_\_\_

Primary Director's E-mail Address \_\_\_\_\_

### Desired Performance Dates

First Choice \_\_\_\_\_ Second Choice \_\_\_\_\_ Third Choice \_\_\_\_\_

#### Rental Fees

<b>STERN AUDITORIUM RENTAL*:</b>	
Friday/Saturday Evening.....	\$17,600
Sunday-Thursday Evening.....	\$15,785
<b>FRONT OF HOUSE PERSONNEL:</b>	
All Concerts.....	\$4,000-\$6,000
<b>STAGE PERSONNEL:</b>	
All Concerts (estimated).....	\$18,000
<b>SECURITY:</b>	
All Concerts (estimated).....	\$2,200
<b>COMMON ADDITIONAL CHARGES:</b>	
Overtime (per 1/2 hour over 3 hour block).....	\$850
Rehearsal - 2.5 hours (if available).....	\$525
House Sound System.....	\$1,875
Archive Recording.....	\$1,450
Tickets.....	\$750
Piano Tuning.....	\$270
Grand Organ (Rodgers).....	\$1,200
Percussion Rental (estimate cost).....	\$1,600

\*Rental fee includes \$2000 contract management and insurance compliance fee assessed by Choice Music Events.

#### Concert Management Fee

Comprehensive Concert Management.....\$9,500

#### INCLUDED SERVICES

Concert Marketing and Promotion  
 Marketing to local organizations  
 Marketing to Carnegie Hall patrons  
 Management of Playbill Layout and Printing  
 Concert listing on Carnegie Hall "snake"  
 Concert listing on Carnegie Hall website  
 3-Sheet (concert poster) Design and Printing  
 Ticket setup and management

On-site Management  
 Concert Manager at Carnegie Hall

Concert Memorabilia  
 Archive Photo  
 Commemorative Shadow Box for Conductor  
 Carnegie Hall Lapel Pin for Conductors  
 Souvenir Concert Poster for Each Performer

We would like to secure Concert Management Services from  
 Choice Music Events.

We have secured Concert Management Services from  
 \_\_\_\_\_

#### A Complete Registration Should Include:

1. Signed and completed Registration Form
2. Signed Honors Concert Series Contract
3. \$100.00 Registration Fee (non-refundable)

#### Mail to:

The Foundation For Music Education  
 Honors Concert Series  
 10701 Upland Avenue  
 Lubbock, TX 79424

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

### Honors Concert Series Contract

The undersigned customer (Group) and Choice Music Events (CME) hereby enter this contract and agree to the following terms and conditions:

#### 1. Mandatory Payment Schedule and Terms

- \$20,000 deposit due with registration. Deposit will be refundable if none of listed desired dates are available.
- 100% of estimated balance due 60 days prior to concert date.
- Any fees over those estimated will be due within 7 days of concert date.

- If payments are not made according to the payment schedule, registration may be CANCELED. Registrations may be reinstated by Choice Music Events, at its option, upon receipt of payment.
- Returned checks are subject to a \$25.00 processing fee.

#### 2. Agreement to Participate/Use of Media

Submission of this contract indicates that, if selected, the Organization will perform and participate in the CME Honors Concert Series at Carnegie Hall. The undersigned irrevocably grant to CME, its agents, licensees and assigns, the right to use any and all media in any and all forms; the Group's, the member's, and the director's names, likeness, photographic prints; and any reproduction of their sounds, performance, or appearance while attending the CME event, for any purpose including promotion, advertising, or otherwise.

#### 3. Cancellations/Attrition/Changes

All cancellations and changes must be made in writing and signed by the Group Leader. CME provides a change form and a 24-hour fax machine for your convenience (806) 771-0291. Upon receipt of written notification of changes or cancellations, charges will be applied as follows:

Time Period*	Entire Group Cancellation/Attrition Charges
60+ days prior to concert date	\$20,000.00
0-59 days prior to concert date	100% of estimated fees.

\*The date that written notice of cancellations or changes is received in the CME office will be the date from which charges will be based.

Invoices are subject to a final audit conducted within sixty days of the event. Any funds paid in excess of charges will be shown as account credit to be applied to future charges unless a refund check is requested.

#### 4. Responsibility and Liability

4.1 Choice Music Events shall not be held liable, in whole or part, for any damage or injury to persons or property, including damages arising from acts of negligence by any vendor or member of a Group at the event unless such damage is caused by the gross negligence of CME. The Group accepts responsibility for all property or monetary damages caused by its members.

4.2 The performance venues and attractions are independent contractors and are not agents or employees of CME or any of its subsidiaries or affiliates. All documentation, receipts, and tickets are issued subject to the terms and conditions specified by the suppliers. By utilizing the services of the suppliers, Group agrees that neither CME, or any of its subsidiaries, affiliates or representatives, shall be liable for any accident, loss, injury or damage to the Group or those traveling with Group in connection with any services resulting directly or indirectly from any occurrences or conditions beyond the control of CME or its subsidiaries, including but not limited to breakdown in equipment, strikes, theft, delays, cancellations or changes in itineraries or schedules, etc.

4.3 CME and its affiliates shall not be responsible for events beyond their control, such as, without limitation, acts of God, strikes, acts of war or terrorism, government restrictions, or for acts of omissions of persons or companies not controlled by CME and its affiliates, such as, without limitation, performance sites and attractions. CME and their officers, directors, employees, and agents are hereby released from all claims arising out of such events, acts, or omissions.

4.4 The undersigned representative of Group has authority to enter into this contract, has read and understands the terms and conditions as written and confirmed by CME and the undersigned accepts the terms and conditions as written. The Undersigned takes full responsibility for communicating this information to all participants and understands that the Group's participation in this event may be jeopardized if undersigned fails to do so.

#### 5. General and Administrative

5.1 This Agreement shall be governed in all respects and aspects by the laws of the State of Texas, and the parties hereby agree that any legal action concerning this Agreement shall be brought in a court of competent jurisdiction, in Lubbock County, Texas. If counsel is required to enforce the terms of this Agreement and/or corollary agreements, the prevailing party shall be entitled to recover reasonable attorney fees and costs.

5.2 If any provision of this Agreement, or its application to any person or circumstance, is invalid or unenforceable, then the remainder of this Agreement or the application of those provisions to other persons or circumstances shall not be affected thereby.

5.3 This Agreement and the attachments hereto, contain the entire Agreement of the parties and there are no representations, inducements, promises, agreements, arrangements or undertakings, oral or written, between the parties other than those set forth and duly executed in writing. No agreement of any kind shall be binding upon either party unless and until the same has been made in writing and duly executed by both parties. This agreement shall not be modified or amended except by written agreement executed by both parties.

5.4 The parties have reviewed this Agreement in its entirety and acknowledge that each has had a full opportunity to negotiate the Agreement's terms. Therefore, the parties expressly waive any and all applicable common law and statutory rules of construction that any provision of this Agreement should be construed against the Agreement's drafter, and agree and affirm that the Agreement and all provisions thereof shall in all cases be construed as a whole, according to the fair meaning of the language used.

5.5 Failure to insist upon strict compliance with any of the terms, covenants and conditions hereof shall not be deemed a waiver of such terms, covenants and conditions, nor shall any waiver or relinquishment of any right or power hereunder at any one or more times be deemed a waiver or relinquishment of such right or power at any other time or times. No waiver shall be valid unless in writing and signed by all parties.

5.6 The captions of each section are added as a matter of convenience only and shall be considered of no effect in the construction of any provision of this Agreement.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Organization/Group \_\_\_\_\_

CME Signature \_\_\_\_\_ Date \_\_\_\_\_

## About Our Events

### Showcase of Music

- High quality awards for every performing ensemble
- Acoustically and aesthetically pleasing performance sites
- Experienced adjudicators who understand school performance groups
- Professional CD recording of performance
- Written adjudicators' comments
- Taped adjudicators' comments (instrumental only)
- Official CPE credit for participating directors
- On-stage performance review (optional)
- Free gift for ensemble directors
- Detailed information and maps for performance venue and attraction
- Admission to listed attraction
- High energy awards ceremony

### National Youth Concert

- Performance in World Class Venues like Carnegie Hall
- Program listing and on-site signage announcing performance
- Free on-stage group photograph for conductor
- Commemorative shadowbox for each ensemble
- CD recording of performance for conductor

### Chamber Choir Festival

This event provides chamber choirs with 12-32 singers an adjudicated festival followed by a clinic with a renowned clinician. Performances will take place at First Methodist Houston. Group photos and recordings will be offered to each performing ensemble.

### Performance of Record

Offers instrumental groups a quality performance and recording opportunity. Each ensemble may choose to be adjudicated or non-adjudicated and each venue will have a pre-selected recording engineer. A public concert with a combined event program listing for each group will be held using the TMEA Honor Band/Orchestra guidelines.

### Remember The Heroes

Offers performing groups the opportunity to pay tribute to United States military heroes by way of a patriotic public performance in the shadows of the USS Arizona Memorial and USS Bowfin Submarine Museum and Park in Pearl Harbor, Hawaii. Each group will receive a professional banner, a United States flag flown over the USS Bowfin, and a Remember The Heroes trophy to commemorate their performance.

### Honors Concert Series

Provides university and high school programs the opportunity to perform a concert in one of the world's most prestigious concert venues. For many ensembles, a performance in the Isaac Stern Auditorium/Ronald O. Perelman Stage at Carnegie Hall is a crowning musical achievement.

### Mark Of Excellence

**(National Wind Band Honors, National Choral Honors, and the National Orchestra Honors Projects)**

This project seeks to recognize and award outstanding achievement in performance by school bands, choirs, and orchestras. The project will gather entries from throughout the United States and provide valuable feedback for all entrants. A unique competitive environment is created that allows ensembles to compare their performance quality to that of other outstanding groups from across the country.